

Co-operative Scrutiny Board

Tracking Decisions – August/September 2015



	Resolution	Target date, Officer responsible and Progress	
29.07.2015 Forward Plan of Key Decisions and Private Business Minute 10	The Board agreed to seek further clarity regarding the coach station and car park Mayflower Street, prior to considering whether further scrutiny will be required.	Date:	July 2015
		Officer:	Ross Jago (Performance and Policy Officer)
		Progress:	This decision related to the contract award for the coach station and car park at Mayflower Street (as such the Board does not scrutinise contract awards). Completed

29.07.2015 Overview Budget Position Minute 11	The Board <u>agreed</u> that – 1. The Plymouth Integrated Fund monitoring report is submitted to its meeting in August 2015; 2. The Plymouth Integrated Fund Risk Register is submitted to its meeting in September/October 2015. An undertaking was given by officers to provide the following information – <ul style="list-style-type: none"> • Beechwood campus • the percentage of bad debt which had been written off attributable to customers (eg Council Tax) 	Date:	August 2015
		Officer:	David Northey (Head of Corporate Strategy)
		Progress:	The Plymouth Integrated Fund monitoring report has been included on the Board's agenda for 19 August 2015 meeting. Arrangements are being made for the risk register to be included on the Board's agenda for either September/October 2015. The Head of Corporate Strategy had been asked to supply this information. A further reminder was sent chasing this matter up.

19.08.2015 Work Programme Minute 20	The Board <u>agreed</u> its work programme subject to the inclusion of the Transformation Programme information being included on the agenda for the September 2015 meeting. The Lead Officer advised that arrangements to hold a meeting with the City's MPs would be followed up.	Date:	August 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	The Transformation Programme information had been added to the Board's work programme. Work to arrange a meeting with the City's MPs was being undertaken.

19.08.2015 Scrutiny Absence Report Minute 24	The Board <u>agreed</u> that the absence report will form part of the quarterly monitoring report provided to the Board which will include – <ul style="list-style-type: none"> • private sector comparators; • local authority comparators (family group); • breakdown of reasons for short term absence; • schools (maintained) data. 	Date:	August 2015
		Officer:	Helen Wright (Democratic Support Officer)
		Progress:	Officers have been advised of the information required. Completed

19.08.2015 Corporate Performance Report – Corporate Plan Second Year Review and Pledge Update (July 2015) Minute 25	The Board <u>agreed</u> that – <ol style="list-style-type: none"> 1. corporate performance report 2014/15 quarter four and 2015/16 quarter one to be provided to the Board with the exception report at the next meeting. 2. key actions and performance indicators will be considered within the next available cycle of Panel planning meetings and outcome leads identified in the plan will need to attend and provide Panels with the following information – <ul style="list-style-type: none"> • current action plan to deliver key actions; • resources used/required to undertaken activity; • key milestones and deadlines; • progress toward outcome as illustrated by indicator. 	Date:	August 2015
		Officer:	Ross Jago (Lead Officer)
		Progress:	The information has been sent to the relevant officers for their action. Completed

19.08.2015 Draft Capital and Revenue Monitoring Report 2015/16 0 Quarter I Minute 26	The Board <u>agreed</u> that – <ol style="list-style-type: none"> 1. highlighted pressures in the People directorate are considered by the Ambitious Plymouth Panel and Caring Plymouth Panel dependant on their terms of reference; 2. request that monitoring report identifies funding sources for capital programme projects. 	Date:	August 2015
		Officer:	Ross Jago (Lead Officer)
		Progress:	The information has been sent to the relevant officer(s) for their action. Completed

19.08.2015 NHS NEW Devon CCG Western Locality Finance Report Mont 3 2015/16 (including the Plymouth Integrated Fund (PIF)) Minute 27	The Board <u>agreed</u> that – 1. section one of the report (locality managed contracts- is considered by the Caring Plymouth Panel; 2. sections two and three of the report (GP registered population based expenditure and the Plymouth Integrated Fun) continue to be considered by the Board as part of the corporate monitoring reports.	Date:	August 2015
		Officer:	Ross Jago (Lead Officer)
		Progress:	This information has been sent to the relevant officer(s) for their action. Completed

19.08.2015 Recommendations Minute 30	The Board considered and <u>agreed</u> the recommendations from the Your Plymouth Panel relating to – 1. the appointment of a co-opted representative (minute 6 refers); 2. the customer services transformation programme update (minute 7 refers); 3. unauthorised encampments update (minute 8 refers).	Date:	August 2015
		Officer:	Ross Jago (Lead Officer)
		Progress:	This information has been sent to the relevant officer for their action. Completed